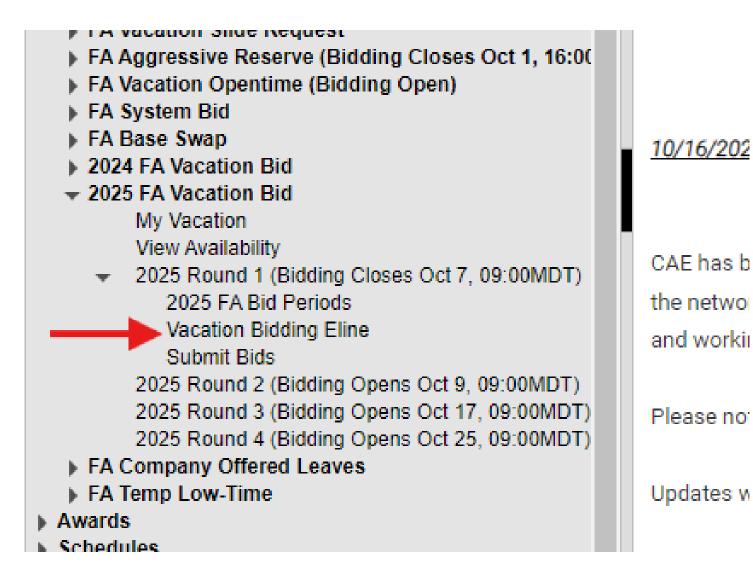
Vacation Bidding

- Vacation Eline for overview, important dates and bidding assistance questions can be found in FLICA
- Vacation is awarded in seniority order. Bidders should input multiple lines in each bid sheet so if their first choice is unavailable, they will possibly get a different choice



Getting Started

- Login to FLICA
- 2025 FA Vacation Bid Folder
- Arrow next to 2025 Round 1
- Submit Bids (opens bid sheet)

- - ▶ Live MCO PrefBid
 - Pairing Access- FAs
 - ▶ Reserve MCO PrefBid
 - ▶ FA Daily Opentime Live
 - ▶ FA Trip Trades- Whole
 - FA Premium Add Folder (Bidding Open)
 - FA RGS Trades and Swaps
 - ▶ FA Vacation Slide Request
 - FA Aggressive Reserve (Bidding Opens Oct 1, 13:00
 - FA Vacation Opentime (Bidding Open)
 - ▶ FA System Bid
- ▶ FA Base Swap
- ▶ 2024 FA Vacation Bid
- 2025 FA Vacation Bid

IVIY VACATION

View Availability

2025 Round 1 (Bidding Closes Oct 7, 09:00MDT) 2025 FA Bid Periods

Vacation Bidding Eline

Submit Bids

2025 Round 2 (Bidding Opens Oct 9, 09:00MDT)

2025 Round 3 (Bidding Opens Oct 17, 09:00MDT)

2025 Round 4 (Bidding Opens Oct 25, 09:00MDT)

- ▶ FA Company Offered Leaves
- ▶ FA Temp Low-Time
- Awards
- Schedules
- ▶ Account Services
- Default Preferences
- ▶ Tools

View Mobile Menu

Bid sheet opens up and shows your seniority for bidding, number of days available bid on and the available bid periods.



FLICA

Kimberly Carson

423747 # 40 of 612) MCO ALL F/A

Bidding Closes: 10/07 11:00

October 01 2024 12:48

Balance: 28 Unassigned Days

Bid Award Status

Row	Name
1	Newberry, Brenda
2	Medina, David
3	Lougee, Gail
4	Vaughn, Sondra
5	Brehm, Christopher
6	Stephens-Bowman, Anne
7	Kallsen, Candice
8	Cotton, Bob
9	Goldermann, Michelle
10	Baker, Joy
11	Hiers, John
12	Wiese, Joslyn M
13	Cuvelier, Lanae
14	Wright Katrina

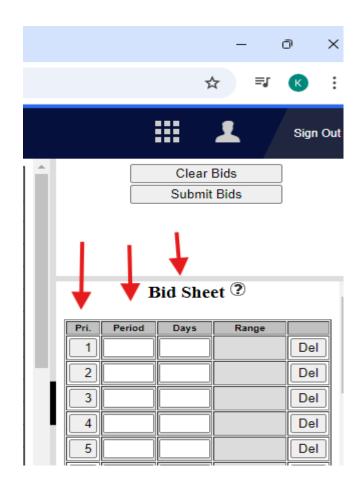
	■ Vacation Availability (MCO-ALL-FA)		
Period	Dates	Available	
1	02JAN - 08JAN	43	
2	09JAN - 15JAN	43	
3	16JAN - 22JAN	46	
4	23JAN - 29JAN	46	
5	02FEB - 08FEB	43	
6	09FEB - 15FEB	46	
7	16FEB - 22FEB	46	
8	23FEB - 01MAR	43	
9	02MAR - 08MAR	23	
10	09MAR - 15MAR	23	
11	16MAR - 22MAR	23	
12	23MAR - 29MAR	23	
13	02APR - 08APR	39	
14	09APR - 15APR	43	
15	16APR - 22APR	43	
16	23APR - 29APR	43	
17	02MAY - 08MAY	39	
18	09MAY - 15MAY	39	
19	16MAY - 22MAY	39	

CYE

@CAE Inc. 2024. All rights reserved.

License Agreement Copyright

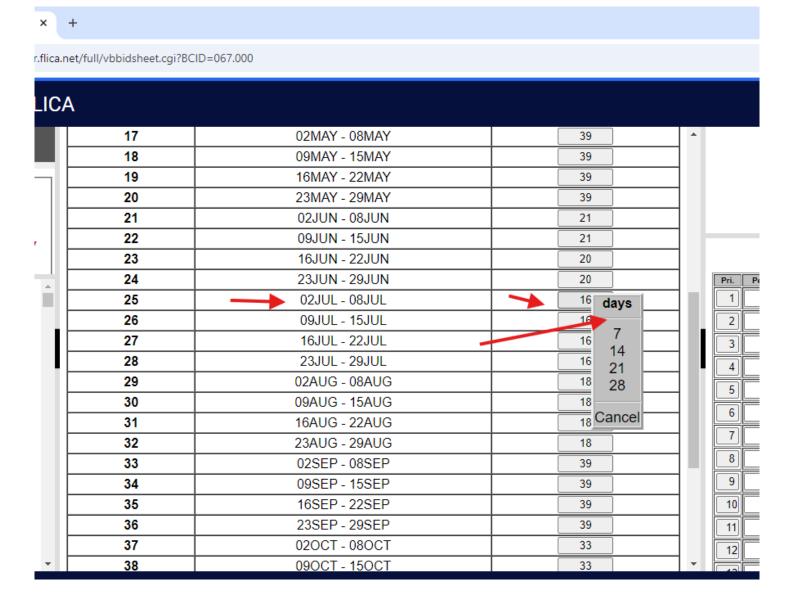
Bid Sheet on right side of screen shows what fields will populate as you input your bid. You can use the DEL function to delete any lines you have input that want to change. When you make ANY additions or changes you must click SUBMIT BIDS (even if you are deleting something)



- 1) PRI. = priority of selection (1 = 1st, 2 = 2nd, etc.)
- 2) Period = Bid Period Number (found in contract)
- 3) Days = number of days requested for this line

Select the dates

- Scroll to bid period you would like to request (bid period 25)
- Click on the number available for that bid period(16)
- A dropdown of the number of days you can select will populate. Select the number of days you want to request with this bid line.



Add all lines and submit



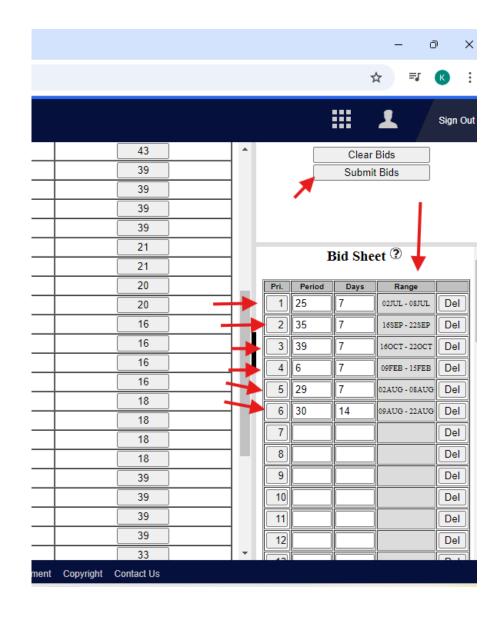




Keep adding selections in the order you would like the vacation assigned. REMEMBER: Vacations are awarded in seniority order.

If your first choice is available, the bid sheet will NOT continue awarding. Bidding is done in rounds and awards are done based on the number of days you input. You can bid them all at once or spread them into one of the 4 rounds.

Once you have input your selections click on SUBMIT BIDS. This will submit the selections, and the bid sheet will be final



Final Bid Submitted confirmation will pop up AFTER you have clicked submit bids. Just like regular bidding, you can email yourself the confirmation or print it.

